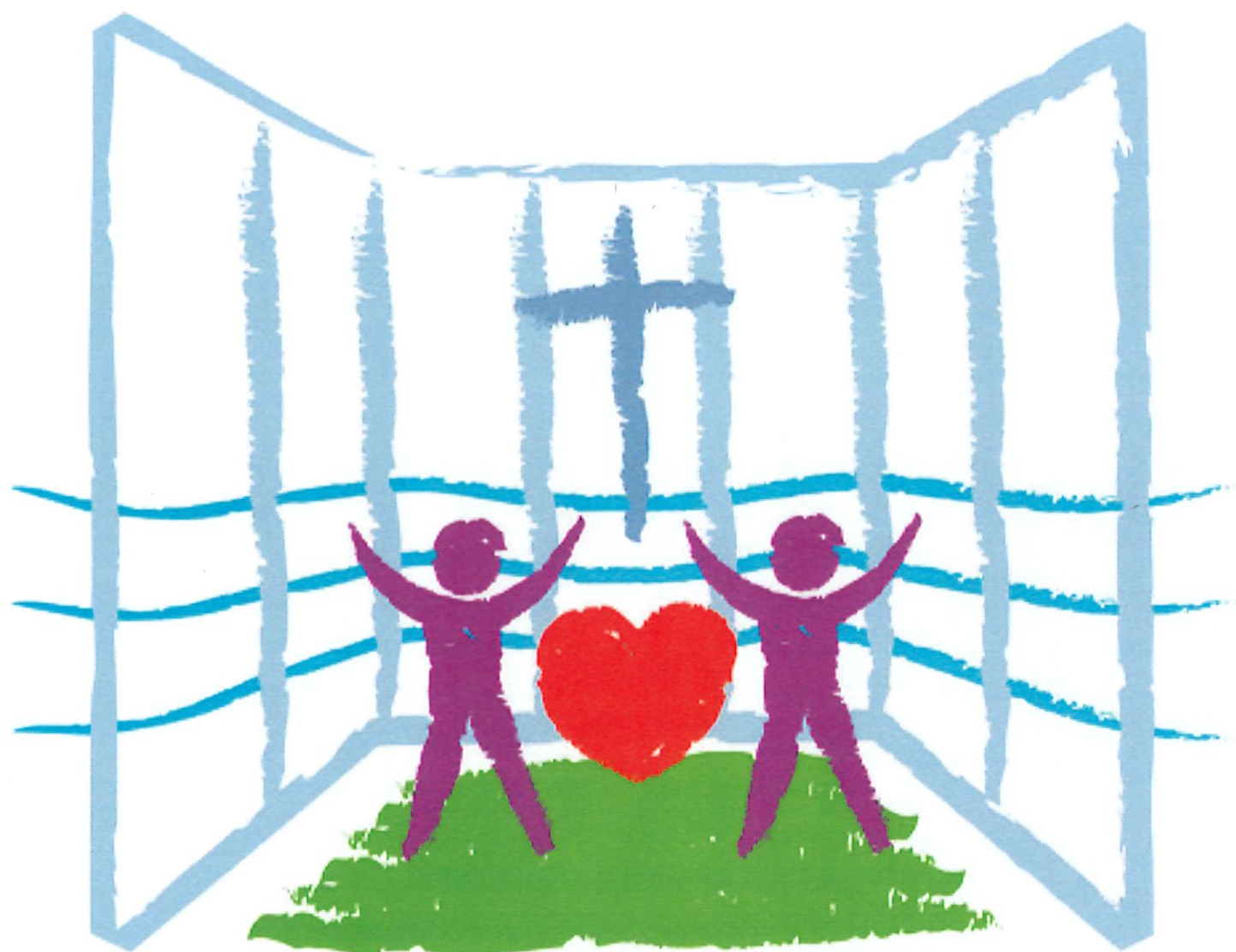




The Village Children's Center

at Riviera United Methodist Church

Love ♥ Play ♥ Connect



Thank you for visiting our preschool! We are excited to begin registration for the 2026-27 school year at The Village Children's Center at Riviera UMC.

As we set about the work of reimagining the preschool, we had the dual goals of developing a model that honors the rich history and purpose of Riviera United Methodist Preschool, while also fully serving the changing needs of our surrounding community. The Village Children's Center meets both of those goals. This is an exciting new chapter for our church preschool and will help ensure that our doors remain open to provide high quality early childhood education and care in a supportive community.

Some highlights of The Village include:

- *Love. Play. Connect.* - The philosophy of The Village can be summed up in those three words. We are committed to growing compassionate hearts in children with a focus on modeling and inspiring compassion. We are a play-based environment using the interests of children to teach the skills and concepts they need to succeed in life. We encourage connection between the adults caring for our children, between the families enrolled in the center, and between the center and the community.
- *Extended Days & Hours* - The Village will be open Monday - Friday from 7:30am-6pm. The preschool curriculum will be offered from 9am-12:30pm, with the option for families to choose extended care hours as needed. Families will also be able to choose from 2, 3, or 5 days per week based on their needs.
- *2 separate classes based on age and staffed by fully credentialed teachers* - Children will be separated into one of two classes depending on their age at the start of the school year. The younger class will serve children under 3 years old (with enrollment beginning at 2 years old) and the older class will serve children 3-5 years old. Both classes will be staffed by a fully credentialed teacher and an aide.
- *Commitment to all Families in our community* -. We are committed to welcoming ALL families regardless of religious practice, ethnic group, sexual orientation, or family makeup.
- *Weekly Chapel* - To connect the Riviera UMC community with The Village community, children will attend weekly chapel in the church. Children will learn about the compassion of Jesus through Bible stories, character development stories, songs and prayer. Families are always welcome to attend chapel, and a chapel summary will be provided to extend learning at home. We understand that some families may not be comfortable with their child attending a chapel service, a teacher supervised option will be available for families who choose to not participate in chapel.

Enclosed you will find a registration agreement and the policies of The Village. Please read them through carefully, sign and/or initial where indicated and return then as soon as possible to secure your child's spot at The Village Children's Center. We also encourage you to visit our website thevillagerivieraumc.com or call us at (424) 452-6066 if you have any additional questions.

We are looking forward to this exciting new chapter for the preschool and hope you will be a part of The Village!

375 Palos Verdes Blvd.
Redondo Beach, CA 90277
424-452-6066
Preschool Lic. #191600895

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**Registration Agreement
2026-2027**

Please read through the following information carefully, check all appropriate places, and sign.

Once the agreement has been completed, please return it to The Village with a nonrefundable \$175 registration fee. Upon receipt of this agreement, The Village will send you additional admission forms which are due along with the first month's tuition August 1st to finalize your child's place in a class. If you register after August 1st, the first month's tuition is due at the time of registration.

Child's Full Name: _____

Child's Gender: _____ Child's Date of Birth: _____

Child's Preferred Name: _____ Parent/Guardian Names: _____

Full Address: _____

Primary Contact Number (Home/Cell): _____

Email Address: _____

Please Select All That Apply:

☐ RUMC Member Family ☐ Returning Family ☐ New Family

Please return this completed registration form, initialed and signed policies page, and \$175 registration fee to the address listed above. Thank you for choosing The Village Children's Center at Riviera UMC, we are looking forward to a great school year!

For office use only:			
Date rec: _____	Ck #: _____	Ck Amt: _____	Class assign: _____

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Tuition for the 2026-27 school year is as follows (per month)

non-potty trained

Enrolled Days	Preschool Only 7:30am-12:30pm	Preschool and Extended Care 12:30pm-6pm
2 Days	\$557	\$754
3 Days	\$708	\$1,034
5 Days	\$1,080	\$1,409

potty trained

Enrolled Days	Preschool Only 7:30am-12:30pm	Preschool and Extended Care 12:30pm-6pm
2 Days	\$505	\$700
3 Days	\$654	\$982
5 Days	\$1,029	\$1,355

* 10% discount for families who are members of Riviera United Methodist Church

* 10% discount for second child from same family

* Refer a friend and when they enroll, receive \$100 toward fees

Please check program desired:

_____ 2 days; 7:30am-12:30pm _____ 2 days; 7:30am-6pm

_____ 3 days; 7:30am-12:30pm _____ 3 days; 7:30am-6pm

_____ 5 days; 7:30am-12:30pm _____ 5 days; 7:30am-6pm

If choosing a 2 or 3 day option, please circle preferred days:

Mon Tues Wed Thurs Fri

Parent/Guardian Signature: _____

Date: _____

POLICIES FOR 2026-2027

CHILD'S NAME _____

FIRST NAME _____ LAST NAME _____

_____ initial

_____ initial

_____ initial

_____ initial

5. CLASS CONFIRMATION

I understand that a class confirmation assignment letter will be given to the parents or guardians of the child registered at school. Once the first day of school begins in September, if the school does not hear from me by the end of the week, the school will assume that my child will not be attending the preschool. First day of school will be after Labor Day. The Village will proceed to enroll another child at that time. I will call The Village Office at 424-452-6066 if I will be on vacation at the beginning of the school year so that my child's place is not filled.

_____ initial

6. TUITION DUE DATE

I understand that the first month's tuition is due by August 1st, or at the time of registration if I am registering after August 1st, and that my child's place in a class is not finalized until the first month's tuition has been paid. I also understand that the tuition must be paid in full by the fifth of each month. If full tuition payment is not received by the due date, a late payment penalty of \$10/day will be charged.

_____ initial

7. NO PRORATED REFUNDS

I understand that the tuition must be paid each month and cannot be prorated if my child(ren) is(are) leaving the program. No bill, statement, etc. of any kind will be mailed. I have the option to place my tuition payment in the tuition basket located in the Director's Office. There will be a bank charge for each returned check.

_____ initial

8. MONTHLY TUITION REQUIRED

I understand that the full day classes will be in a regular session for 10 months (September- June) with a regular payment each month. The tuition must be paid whether the school is closed for holidays or not. Full tuition is due for the month of September, December, and the month of June regardless of the number of days school is in session. Tuition in June is a full month (based on days your child attends) even if I were to request in the month of May to switch to lesser days in June. Summer school will be offered in July and August. Registration forms with fee details will be sent home in the Spring.

_____ initial

9. LATE FEE

I understand that there is a late fee (\$1.00 per minute) if my child is not picked up on time. If excessive or repeated late pick up occurs, The Village reserves the right to remove the child from the program. Dismissal Time: 12:30 p.m. for half-day classes, 6 p.m. for full-day classes.

_____ initial

10. NO MAKE UP DAY

I understand that if my child is not in school due to an illness or a vacation for any duration of time, tuition must still be paid in order to keep my child enrolled in school. My child can attend ONLY on enrolled school days, **no make-up day if your child is out sick or out of town.**

_____ initial

11. WITHDRAWAL

I understand that should I need to withdraw my child from The Village at any point in the school year, I am required to provide 30 days written notice and that no refunds will be made on tuition already paid and tuition cannot be prorated.

_____ initial

12. DRESS CODE

I understand that my child needs to be completely dressed for school and to wear tennis shoes. No open toe sandals are allowed for safety reasons. Dresses or skirts need to be above the ankle. No dress up clothing. I will label all clothes, shoes, and personal items. The Village will not be responsible to lost, stolen, broken, or damage items.

_____ initial

13. HEALTH CONCERNS

I understand that:

- ☐ It can be difficult for parents or guardians to leave work or miss work when my child is ill.
- ☐ Therefore, I will make alternative arrangements for my child's care if they need to stay home or be picked up due to illness.
- ☐ If my child has any of the following conditions or symptoms, the school will contact me to pick them up to prevent the spread of illness to other children and staff:
 - Fever (100°F oral, 99°F underarm, 101°F ear)
 - Any rash suspicious of a contagious disease (measles, mumps, etc.)
 - Vomiting, diarrhea, crankiness, etc.
 - Any skin rash, lesion, or wound with bleeding or oozing of clear liquid or pus.
 - Conjunctivitis ("pink eye") with white or yellow discharge.
 - Mouth sores.
 - Any condition preventing my child from participating in usual program activities.
 - Any illness requiring one-on-one care.
 - Constant, uncontrolled nasal discharge, green mucus, or constant, uncontrolled cough.
 - Scabies, head lice, or other infestations.
- ☐ After my child has been sent home for any of the above reasons, they can only return to school if:
 - They are fever-free, vomiting-free, and diarrhea-free for 24 hours.
 - They have completed a full 24-hour course of antibiotics for any contagious bacterial infection.
 - They are able to comfortably participate in all usual activities, including outdoor time.
 - If they had lice, scabies, or other infestations, 24 hours have passed since treatment.
- ☐ If my child was sent home or stayed home because of a contagious illness, a doctor's note is required before they can return to school.
- ☐ I understand that the final decision whether a child may attend class is made by The Village staff.

_____ initial

14. CHILD HEALTH & MEDICATION POLICY

I understand that a child with an infectious disease or any of the following may not attend school; vomiting, a cold less than three days old, fever, red throat, earache, swollen glands, unexplained skin rash or skin eruptions, severe cough, tonsillitis, or if the child acts listless, drowsy, head achy, has a loss of appetite or shows any behavior that is out of the ordinary. Children may not be given any medication, except emergency first aid, by the staff.

I also understand that the Village staff will administer an Epi-pen if authorized by the physician and provided by parents along with the written consent form. The staffs are not allowed to apply sunscreen or any kind of topical medication to the child.

_____ initial

15. HEAD LICE OUTBREAK

I understand that if there is a head lice outbreak at The Village, my child's hair and scalp will be examined for lice and/or eggs. Parents will be notified in writing. The child may return to school 24 hours after the treatment. If my child had a contagious disease, a doctor's note is needed in order for the child to be readmitted to school.

_____ initial

16. REMOVAL FROM THE SCHOOL PROGRAM

I understand that to further the interests, safety and/or well-being of the children, and staff, The Village reserves the right to require the parent(s) or guardian(s) to remove the child from the school program, for a period of time or permanently. Such a decision may be based on the child's conduct, a parent's or guardian's conduct, or on any other grounds deemed sufficient by The Village.

_____ initial

17. REMOVAL FROM SCHOOL PREMISES

I understand that if a parent, guardian or other individual accompanying a child acts in any way contrary to the interests, safety and /or well-being of the children or staff of the school, The Village reserves the right to ask the person to leave the premises immediately.

_____ initial

18. LUNCH

I understand that I would need to provide lunches for my child. The Village does not warm lunches in the microwave and does not have adequate room to store lunches in the refrigerator. The Village is a nut free school.

_____ initial

19. PHOTOS

I understand that there will be times when my child's picture will be taken by teachers for their end of the year book, and events such as graduation, special programs, etc. At times, parents will be videotaping and taking pictures of events, such as birthday celebrations, Halloween, Thanksgiving, Christmas, etc. I understand that my child's picture may be taken for The Village and/or Riviera UMC website, Facebook, Instagram, or newsletters. A consent form will be signed signifying my wishes.

_____ initial

20. E-MAILS

I understand that there will be times that my e-mail address will be given to Riviera United Methodist Church and/or to the teacher and Parents Club for church and The Village communications. If I do not wish to give my e-mail address out, I will let the Director and my child's teachers know. A consent form will be signed signifying my wishes.

_____ initial

21. DOGS

I understand that only service animals will be permitted on the premises.

_____ initial

22. STATEMENT OF DISCIPLINE: LOVE, KINDNESS, RESPECT

I understand that:

- ☐ The staff creates a foundation for guiding children by setting up an appropriate environment for each age group, planning interesting and stimulating activities, and establishing rapport with the parents and/or guardians of the children.

- ☐ The staff accepts the responsibility for helping children function in a group setting which supports the individual, encourages kindness and respect to the other students, teachers, and property. When a child is not functioning well in a group setting, one or more of the following procedures may be used. (Please refer to the Parent's Handbook for all of the details of the Conflict Resolution program.)
- I. Children are verbally asked to stop the certain activity and choose another appropriate activity. Staffs assist in redirecting the child.
 - II. In the event of a conflict, staffs are sensitive to feelings and will talk or describe feelings. They will let the child know they are listening to the individual and acknowledging feelings. Children will be encouraged to calm down, if necessary, and assist the child in describing their feelings.
 - III. The child or staff will state the problem or concern in their own words. Staff and the child will take turns talking and listening to each other about the feelings involved. Listening and interpreting will take place in non-judgmental ways.
 - IV. The problem or issue will be restated and clarified, rephrasing the child's explanation of the event and feelings. The facts as they were heard will be stated, avoiding any blame.
 - V. A child's behavior may be discussed with a parent or guardian to get new insight and establish common goals.
 - VI. The Village has the policy of redirection. The child is redirected to another activity where they will have a better opportunity to exercise more appropriate social skills. Should the child continue to have difficulty moving on to another activity after several tries, the Director will be asked to assist.
 - VII. A child with special needs may benefit from the consideration for a shadow, which will be the responsibility of the parent or guardian.
 - VIII. The staff may discuss a child's behavior with the child (and others in the group or the entire group, if appropriate) and establish better ways to work and play.
 - IX. To further the safety and/or well being of the child or other children enrolled in The Village, the parent or guardian may be asked to remove the child from the program for a period of time or permanently.
 - X. **Corporal punishment is not a disciplinary method employed at The Village.**

_____ initial

By signing below, I acknowledge that I have read, understand, and initialed the policies that pertain to my child's enrollment at The Village Children's Center at Riviera United Methodist Church and agree to abide by them."

RELATIONSHIP TO THE CHILD

Select One: ☐ Parent ☐ Guardian

PRINT _____
First Name Last Name

SIGNATURE _____ DATE _____